



Town of Fairfax
Select Board Meeting
July 1, 2019 – 7:00pm

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Steve Cormier; Chair, Randy DeVine; Vice-Chair, Stephen Besette, Duane Leach, and Sheri Rainville.

Public Present: Robby Rodimer, Mike Casella & Bob Perry

Employees Present: Brad Docheff (Town Manager), Deb Woodward & Brian LaClair

Call to Order: S. Cormier called the meeting to order at 7:00 pm.

Announcements/Additions:

Minutes 6-17-19 S. Besette made the motion to accept the minutes as written, seconded by Sheri, all in favor.

Accounts Payable & Payroll Warrants: The Town and Utility warrants were reviewed by S. Besette, all in favor

Public Comment: None

Correspondence:

- Allonge for Attachment to Note: This form was missing from Union Bank regarding the Line of credit from the June 16th meeting. S. Besette made the motion to sign the form, seconded by Randy, all in favor.

Brian LaClair-Recreation Director: Brian has put many hours into the 4th of July Celebrations. On July 4th there is a Parade at 1:00. On Saturday July 6th starting at 6:00 is "Party in the Park" with food vendors, live music, lawn games and fireworks at dusk provided by Northstar Fireworks.

Casella, Bob Perry & Mike Casella: Brianna Schneider was unable to attend. Mike and Bob presented the board with the 2018 overview of collections for the town. Recycle had a total of 246.36 tonnage, trash had a total of 1556.95 of tonnage. Continuing education and improving customer relations with a new program they are working on were discussed. Mandatory composting is scheduled for July of 2020. Pricing structures were handed out to the Selectboard to review for later discussions.

Utility rate increase: As the Utility Manager (Amy Sears), I presented the board with a capital improvement rate and proposed rate increases. The new charge for Capital Improvement will pay for the new meters that we approved in March. A small increase to the Water and Sewer rates as well will help with the cost of living increases. Sheri made the motion to approve the capital improvement charge of \$6.00 per living household, Water increase from \$18.00 to \$18.50 per living unit and a usage increase from .048 to .049 cents and the sewer increase from \$42.50 per living unit to \$44.50, seconded by S. Besette, Randy recused himself, 4 in favor.

Town Manager updates:

- Project update:
Sidewalks- We received a letter from Jeremy Dean with Donald Hamlin Engineering that the sidewalk is substantially completed. Don Weston Excavation will be working with the State to perform some additional work. This will be paid for 100% by the State.
Community Corner- work has begun on this site. Dirt has been leveled out and drainage is being worked on. VT Woodworking School will be involved in the project.
Shepardsons Hollow Bridge- Tyler Billingsley of East Engineering has submitted a proposal. Tyler has consulted and visited the site many times with Brad. State District Managers as well as other municipalities have highly recommended Tyler for this project. Per our procurement policy, no public process is required. We have received \$235,000 in State funds towards this. The construction of this project would be forecasted for the 2020-2021 budget.
WWTF- We have received 6 statements of qualifications. Brad, Amy and Randy will review the proposals. State funding is available for the 1st phase of planning.
Correspondence: Jim Harrison and David Burke were at an April SB meeting regarding the end of McNall Rd. This is a class 4 road and the town maintains the road and bridge. The town's position is we are not willing to spend funds to improve the road or bridge for a personal development. Amber Soter (Zoning Admin) and Brad received an email from David Burke stating photos have been taken of the area and at Harrison's cost, they intend to perform additional evaluation of the bridge for a structural engineer to look at.
Office: Open Approach will be coming mid to late July to audit the computers/equipment in the office and will provide an estimate for the replacements. Several offices have out dated computers.

Other Business:

- Wagner Road has recently been improved, there are new ditches and the road has been widened in areas.
- The Highway Dept. put in a catch basin at the bottom of Hunt and Cain St. to help with ground water runoff. The area was also re-ditched.
- A special thank you to the Highway Dept. for their work at Community Corner lot.
- Paving for the year is completed.

Adjournment:

At 8:20 S. Bessette made the motion to adjourn, seconded by Sheri, all in favor.

The minutes were respectfully submitted by Amy Sears; Administrative Assistant

Steven Cormier- Chair
Fairfax Selectboard

**** The recorded meeting is available through LCATV or the Town's website. ****